

केन्द्रीय विद्यालय ओ.एन.जी.सी. अंकलेश्वर
KENDRIYA VIDYALAYA ONGC ANKLESHWAR

स्थापना : 1979

डाक: ओ.एन.जी.सी. अंकलेश्वर

पिन कोड 393010

जिला : भरुच (गुजरात)

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No. F. 12089/ KV/ANKL/2017-18

Date: 01/12/2017

Sub: "Invitation for Quotations for supply of Air Conditioner of KV Ankleshwar - reg"

QUOTATION FOR AIR CONDITIONER.

1. Sealed quotations for the Air Conditioner are invited by the undersigned on behalf of the Kendriya Vidyalaya Ankleshwar up to **12.00 noon of 18.12.2017** in the sealed cover marked as "Quotation for Air Conditioner", as per enclosed quotation form. The quotations will be opened in the office of the undersigned at **12.30 pm on 18.12.2017** in the presence of tenderers.
2. The quotations shall be submitted according to the terms and conditions specified in paragraphs 3 to 19 unless specified otherwise in the quotation, it shall be construed that the terms and conditions stipulated hereunder have been agreed to.
3. The rates should be F.O.R. and should include transportation cost, excise duty, VAT/Sales Tax, freight, any other rates or imposition whatever liable in respect of the supplies freight etc. Only in the event of acceptance of the quotation order for printing will be issued to the firm. The responsibility of mentioning correct rate lies with the firm/ Tenderer.
4. There should not be any overwriting or corrections in the quotation. If a figure is to be amended, it should be neatly scored out, the revised figure should be written above and the same should be attested with full signature and date by the same signatory who signed the quotations. In the absence of the attested corrections the quotation is liable to be rejected.
5. The undersigned does not bind him-self to accept the lowest quotation and reserves the right to accept the quotation in whole or, in part, i.e. with respect to all the articles mentioned in the attached statement or in respect of any one or more than one article specified in the attached statement as may be decided.
6. On acceptance of the quotation, it will become a contract and the contractor shall be bound by the terms and conditions of the quotation.
7. The Person/persons whose quotations is accepted, herein after called the contractor, shall deposit an earnest money of Rs. 10% along with the quotations. The same will be refunded in the event of rejection of quotation. The earnest money will be forfeited in the event of failures to comply with the contract. In the event of acceptance of the quotation, the earnest money will be adjusted towards Security Deposit / Performance security which shall be payable at rate mentioned below.
Security deposit at 10%
If the contract is not agreeable to pay Security Deposit, The reasons there of should be specified and the undersigned will reserve the right to accept or reject the request.
8. If the contractor fails to supply the article / provide services within the time stipulated in the letter of acceptance by the undersigned, the undersigned shall be at liberty to get the article printed from the market or get the rest of the contract completed by any other person(s) or firm and the difference of price, if any shall be deducted from the earnest money/ security deposit and in case any amount in excess of the security deposit is paid by the undersigned, the contractor shall be liable to pay this amount.

PTO

9. The quantity articles indicated in the attached statement may be increased or decreased at the discretion of the undersigned without assigning any reason. In case and order for any article is placed for quantity 100 or more one sample shall be retained by the school and no cost shall be paid for the same.
10. Prior to the acceptance of the quotation, the undersigned reserves the right to call for samples or demonstrations and the contractor shall be liable to supply the samples or give the demonstration free of cost. Supply order will be issued only **after confirming the quality rates and other aspects**.
11. In the event of acceptance of the quotation and placing of the order for purchase, the articles ordered for would be subjected to an inspection by the undersigned or his representatives and are liable to be rejected if the articles supplied are not according to the approved samples or do not confirm to the specifications prescribed.
12. The rates quoted by the contractor shall hold good upto **31.12.2018**. No amendment in the rate except increase in the rates of Sales Tax / VAT during the period of execution of the contract will be accepted.
13. The contractor shall be required to fix a TIN liable on the furniture supplied by him giving his name and year of manufacture.
14. Along with the quotations a copy of Sales Tax Registration / TIN Certificate and Income Tax clearance Certificate is required to be submitted. The quotation of unregistered firm will not be accepted.
15. The amount of security deposit shall be retained by the vidyalaya for a period of six months from the date of completion of the supplies as a safeguard against any defect appearing in the articles within this period.
16. These instructions to tenderers are to be signed by the contractors on each page with seal and returned with the tender.
17. Income Tax will be deducted as per Income Tax Act and rules.
18. Tenderer will have to supply the article within the time stipulated in the Supply Order.
19. The Purchaser will evaluate and compare the quotations to ensure that
 - (a) They are properly signed with date and seal.
 - (b) They conform to the terms and conditions and specifications.

PRINCIPAL

All the terms & conditions mentioned in tender form are accepted by me/us. We agree to supply the above goods in accordance with the specifications for the above mention unit price shown against the item(s) for which quotations have been submitted, within the period specified in the Invitation for Quotations,

Station _____
 Date _____
Witness I-
 Name _____
 Address _____

 Occupation _____
Witness II-
 Name _____
 Address _____

 Occupation _____

Signature:
 Name:
 Name of the firm:
 Phone/Mobile No. :
 Registration No.:
 TIN No.:
 PAN:
 Address to the
 Seal & date:

Kendriya Vidyalaya, ONGC Ankleshwar

Quotation for Air Conditioners

Air Conditioner Specification	Voltas			Godrej			Panasonic			LLyod			Other Brand		
	Rate	Tax	Total	Rate	Tax	Total	Rate	Tax	Total	Rate	Tax	Total	Rate	Tax	Total
Type : Split Size : 1.5 tons Quial : Copper															
Mount Kit															
Installation Charge															
Total															

Note :

Order will be placed to firm which quoted least **Total**

Please quote your best price

Firm Owner / Authorized Signatory

Name and Seal